

Uniform Expectations

1. Please carefully read the Prospectus and ensure that when you are buying shoes, socks, stockings and other accessories, that they comply with the uniform code.
2. Please ensure that ALL clothing, shoes and possessions have your child's name clearly marked.
3. All students need to have the correct uniform for Physical Education and suitable footwear during Technology lessons.
4. Please see that your child changes into muffi clothes after school, as this ensures the school uniform remains in good condition for the two years he/she is here.

We also ask that students go home first and change before meeting friends after school eg. at Queensgate and Melling Skatepark.

5. Please write an explanatory note if for some reason (e.g. dry cleaning, shoe repairs), your child is unable to wear the correct uniform.

If you require any further information, please refer to your Prospectus, or call the school office on 939-8800.

Payments to Hutt Intermediate

Payments for donations, camps, activities, trips, sports etc can be made direct to the School Bank Account. Please state your child's name, class and what the payment is for on your deposit.

Hutt Intermediate School Board of Trustees
ASB, Queensgate Branch

Account Number 12 3142 0339812 00

Hutt Intermediate Board of Trustees

Our School is extremely fortunate to have the support of a hard working Board of Trustees:

| | |
|-------------|---|
| Chairperson | Elise Adams Clyde Ashfaq Laurence Fauatea Stephen Keatley Caryn Vautier Jocelyn Pollock Mike Gillatt Jude Ericksen |
| Staff Rep: | |
| Principal: | |
| Secretary: | |

Home and School Association

The Association is formed annually and works strenuously for the benefit of our students. Their Annual General Meeting is scheduled for early in the New Year.

Representatives are often available here at school should you wish to discuss the workings of this energetic parent body.

Enrolment & General Enquiries

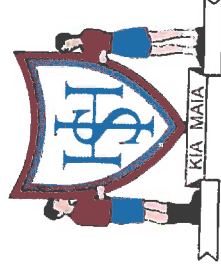
For any enquiries regarding enrolments, uniforms or general administration, please contact the school office on 939 8800.

Office Hours

Monday to Friday 8.00am – 4.00pm

The school office is open during term time only and NOT during school holidays.

Hutt Intermediate School



2017

**Principal
Gillatt**

Mr Mike

**Deputy Principal
Pollock**

Mrs Jocelyn

**Deputy Principal
Mathieson**

Mrs Catriona

7 Kauri Street, Woburn, Lower Hutt 5011
Absence Line: 570 3101
Tel : 939 8800 Fax : 939 8811
Email : secretary@his.school.nz

Where to meet on the first day

Year 7: School Hall. Please arrive between 8.20 and 8.40 am.

Year 8: Please go straight to your Year 8 class as advised on your 2016 End of Year Report. New Year 8 students to wait in main foyer.

First Day Requirements

On the first day, students need to bring their lunch, a drink, their stationery as detailed in this brochure, their PE gear and their school cap or hat.

School Organisation 2017

| | |
|----------------|---|
| Term 1: | Wednesday 1 st February Thursday 13 th April |
| Term 2: | Monday 1 st May Friday 7 th July |
| Term 3: | Monday 24 th July Friday 29 th September |
| Term 4: | Monday 16 th October Friday 15 th December |

| | |
|-------------------|---------------------------------|
| Waitangi Day | Monday 6 th February |
| Good Friday: | Friday 14 th April |
| Easter Monday: | Monday 17 th April |
| Easter Tuesday: | Tuesday 18 th April |
| Anzac Day: | Tuesday 25 th April |
| Queen's Birthday: | Monday 5 th June |
| Labour Day: | Monday 23 rd October |

School Hours : 8.40am - 3.00pm

Lunchtime : 12.25pm - 1.20pm

The school buildings open at 8.00am each day. Unless supervised by a teacher, students must leave the school by 3.30pm.

Stationery

Students are expected to have their stationery ready on the first day of school.

All books are to be covered and named. Class and subject will be filled in as a class during the first week of school.

Basic Stationery List

| | | |
|---|--|-----------------------------|
| 1 | 14B8 | Lined Refill |
| 1 | 1J8 | Maths Book |
| 5 | 1B8 | Exercise Books |
| 1 | 40 page | Clearfile |
| 1 | 30cm | Metric Ruler – rigid, clear |
| 4 | Blue | Ball point pens |
| 2 | Red | Ball point pens |
| 4 | HB | Pencils |
| 1 | Set | Coloured Pencils |
| 1 | Student Compass | (fixed screw) |
| 2 | Gluesticks | |
| 1 | Protractor | |
| 1 | Eraser | |
| 1 | Scissors | |
| 1 | Calculator | (Scientific is optional) |
| 1 | Set of 4 Highlighter pens | |
| 1 | Oxford The New Zealand School Dictionary and Thesaurus | (optional) |
| 2 | Boxes | Tissues |

At the beginning of the year students need to bring \$5.00 to purchase two Assignment Scrapbooks. This payment is to be given to the classroom teacher by the end of the first week of school.

Hutt Intermediate is registered with OfficeMax MySchool which gives you the option to purchase your stationery online at www.myschool.co.nz

Student Absence Line : 570 3101

Please phone before 9.00am if your child will be absent from school – please speak clearly and state your child's name, room number and a brief reason for absence.

Even if you have advised your child's teacher of an absence, you still need to ring the absence line to ensure your child is marked correctly on the roll.

School Uniform

Hutt Intermediate School uniform is ordered on line through ArgyleOnLine. The website is www.argyleonline.co.nz Select Hutt Intermediate School from the Lower North Island region schools and follow the instructions. The link is also on the Hutt Intermediate School website.

As detailed in your letter of confirmation of enrolment, there will be two **FITTING ONLY** sessions in the school hall between **3.00pm and 7.30pm** on the following days **Tuesday 29th November 2016** **Monday 5th December 2016**

Named sports hoodies can also be ordered at this time.

Students need to bring their uniform cap or bucket hat to school in Terms 1 and 4. Caps are sold through ArgyleOn Line and from our on-site uniform shop. Bucket hats are sold only at the school uniform shop.

Please clearly name all items of your child's uniform.

Canteen :

The school canteen will be open for lunch orders from Wednesday 8th February 2017